



Stoke High School – Ormiston Academy

Principal **Mr Glenn Mellor**

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March 2017

Dear Parent/Guardian

As part of the Year 7 Humanities Course we are planning to take the whole of Year 7 to Orford for the next Curriculum Day on Tuesday 25th April 2017.

We will be travelling by coach departing the Academy at 8.50am and will be leaving Orford by 2.15pm in order to be back to the Academy by 3.00pm. Students should meet in the drama room at 8.30am to register for the visit. We would appreciate a voluntary contribution of £3 to help fund the visit. We apologise that we can no longer process cheques but cash or payment via your Parentmail account is acceptable.

During the day students, will visit the castle, tour the church and take part in a walk along the river. School uniform is not required but as we will be outside for a major part of the day please provide your child with a coat and if it is hot suncream and a hat! A packed lunch and a drink will be required but if your child is on Free School Meals a sandwich lunch will be provided from school if requested.

During the visit, normal Academy Insurance will apply but if you wish your child to have further cover you may wish to arrange this with your own insurance company.

If you would like any further information, please do not hesitate to contact me at school.

Yours sincerely
A Watson

Mr A Watson
Head of Humanities

To: Main reception for the attention of Mr Watson – Year 7 Visit to Orford Tuesday 25th April 2017

Student's Name _____ **Form** _____

I am happy for my child to attend the above visit

I enclose £3 as a voluntary payment towards the visit.

I have paid £3 via my parentmail account.

Signed _____ (parent/guardian)

